

Packington Parish Council



MINUTES

Minutes of the Meeting of Packington Parish Council held on Tuesday 4th August 2026 at 7.00pm at Packington Memorial Hall

Present: Cllr Keith Goodwin (Chair), Cllr Bob Martin (Vice-chair), Cllr Chris Miles, Cllr Paul Fleetham, Cllr Michael Squires (LCC) (left 7.31pm) and Victoria Webster (Clerk)

140/26 To receive apologies for absence and to note acceptance by the Council

Resolved: No apologies for absence have been received.

141/26 To note Declarations of Interest both Personal and Prejudicial on items within the agenda.

Resolved: There were no declarations of interest.

142/26 To approve and sign the minutes of the meeting held on 7th July 2026

Resolved: The minutes were accepted as a true and accurate account and signed.

143/26 To review Actions of the Parish Council meeting held on 7th July 2026 and any outstanding actions from previous meeting

Action	Who To Be Completed By	Update
Update CCTV Policy	PF	Document to be sent to the CCTV Committee for approval & then to council to approve.
Get quotes for new village gates	Clerk	See Clerks Report.
Packington Post article to support local businesses.	BS	Will promote as and when possible.
Councillors agreed to an allowance being paid of £120 annually to the Clerk for working from home costs.	N/A	Complete.
Expenses Policy to be reviewed at the next meeting.	Councillors	To be discussed at tonight's meeting.
Planning Application tracker	Clerk	Ongoing.
Community Safety and Neighbourhood Watch. A new representative is required. Does the Parish Council want to run this the same way it was being run? Councillors to consider this for the next meeting.	Councillors	To be discussed at tonight's meeting.
Asset checks	CM	Ongoing
Segregation of Charity and Parish Council Activities proposal.	PF	To be discussed at tonight's meeting.
Councillors to decide the details of recording meetings.	Councillors	To be discussed at tonight's meeting.
Contact NWLDC to ask if they have any recommendations for a suitable company to fix the round house.	VW	See Clerks report for update.
Clerk to find out how to make changes to the Parish Council website.	VW	To be discussed at tonight's meeting.

Clerk/RFO: Mrs Victoria Webster

Tel: 07345 982530 | e-mail: clerk@packingtonparish.gov.uk | www.packingtonpc.gov.uk

Chair Initials: _____

144/26 Chair to Report Any Decisions that were required to be made outside of a Parish Council meeting

Resolved: Nothing to report.

145/26 Questions from members of the public

There were 7 members of the public present.

A letter of intent has been sent to Clerk about supporting the Party in the Park next year. It was confirmed this will be discussed during the charity meeting.

Meeting stopped 7.09pm.

The question was asked how can this therefore be discussed with members of the public? Trustees confirmed they informally support this request as the turn out and feedback for this year's event was very positive. A formal response will be sent.

Meeting commenced 7.10pm

A member of the public commented that it would be nice to see more diversity on the Parish Council now that there are two vacancies.

The formal process for advertising/applying/appointing new Councillors was described by the Chair.

146/26 Questions to and reports from County and District Councillors

- Cllr Squires is no longer the Cabinet Member for Health and now the Cabinet Member for Adult Social Care.
- A motion has been passed against illegal migrant housing in Houses of Multiple Occupants (HMO). Cllr Squires has written to the Home Secretary and Prime Minister and is teaming up with the other District Councils to encourage the use of section 4 in their Districts.
- LCC are spending £270k on road maintenance and 4.4million on potholes.
- A new Domestic Abuse Strategy which includes children has been introduced.
- £70 million pound has been paid off LCC's debt and their debt is now at its lowest.
- £58 million pounds has been put into children services.
- LCC have removed the government SEND Plan and cut waiting times.
- LCC are supporting pilot farmers as it is a difficult industry to enter if you are not from a farming family.
- Record funding has been put into highways, children and adult social care.
- Pork Pie Way and Zouch bridge are now complete.
- There is now a rapid response grass cutting team in place.
- Young people are now being recognised as carers as this previously wasn't the case. Anyone now entering care will be asked about young carers and there will be individual assessments.
- Under the Local Government Reorganisation (LGR), Parish Councils will remain, but District Councils will be replaced with two unitary councils. LCC oppose the government decision and will be challenging the decision. The new format will save money and be more responsive, but the majority of public were opposed to it. 28th April 2028 is switch day.
- Planning under the new system will have area committees with the hope there will be one committee where District Councils were previously.

One minute silence was held in honour of Nick Rushton.

Clerk/RFO: Mrs Victoria Webster

Tel: 07345 982530 | e-mail: clerk@packingtonparish.gov.uk | www.packingtonpc.gov.uk

Chair Initials: _____

147/26 Financial Matters

a. To approve the payments for August, sign the Schedule of Payments and note income received

The question was raised why the padlock had to be cut off the tall barrier at the recreation ground? The keys weren't available and access was required.

Resolved: Income: £143.75 from Stoughton Parish Council and Kirby Bellars Parish Council as one quarter each contribution towards the Clerks CiLCA.

Resolved: Payments were approved and the Schedule of Payments signed.

1. V. Webster	£767.27
July payroll	
2. K. Goodwin	£55.60
Trophies and travel reimbursement	
3. The Play Inspection Company	£231.00
Annual playground inspection	
4. V. Webster	£16.25
Ink cartridge	
5. G. Stewart	£120.00
Emergency removal of padlock	
6. Packington Memorial Hall	£7.00
Room hire 28.07.26	
7. Packington Memorial Hall	£112.00
Horticultural Society Hire	
8. Playdale	£476.00
50% deposit to install new swing seat	

Payments to be made via Direct Debit

1. HMRC	£201.96
V. Webster payroll tax	

Payments made outside of a meeting since the previous meeting

1. Packington Memorial Hall	£14.00
Room hire 07.07.26	

b. To review, approve and sign the bank reconciliations alongside the bank statements

Resolved: The bank reconciliations were reviewed, approved and signed.

c. Councillors to review and approve the insurance quote for 2026/027

Resolved: The quote was approved.

148/26 Planning

a. Discuss and note new planning applications, planning consultations and listed building consent from NWLDC:

- i. 26/00872/TCA. Millcroft, 11 Mill Street. Works to 1no. Weeping Willow Tree reduction of canopy by 6 metres and 1no. Cedar Tree reducing height by up to 4 metres and removal dead branches within the canopy (Unprotected trees in a Conservation Area).
Resolved: Noted, no comments to submit.
- ii. 26/00863/AGP. Barn Farm, Babelake Street. Erection of an agricultural storage building for machinery, fodder and straw (Agricultural Prior Notification).
Resolved: Noted, no comments to submit.
- iii. 26/00904/TPO. Churchyard At Holy Rood Church Vicarage Lane. Works to 1no Turkey Oak to crown lift up to 3m, 2no Lime Trees to fell, 2no Pedunculat Oak Trees to crown lift up to 3m, 3no Silver Birch Trees to remove deadwood and branches, 3no Scots Pine Tree to crown lift up to 3m, 1no Common Ash Tree to crown reduce by 4m, 5no Lime Trees to pollard by 2m, 2no Silver Birch Trees to crown lift up to 3m, 1no Field Maple Tree to crown lift up to 3m, 1no Apple Tree to crown lift up to 3m, 1no Silver Birch to sever ivy at base, 2no Cherry Trees to crown lift up to 2m, 1no unidentified Tree to fell and 2no Corsican Pine to remove deadwood (Protected by Tree Preservation Order).
Resolved: Noted, no comments to submit.

b.Planning Applications that have already been discussed/noted/comments submitted but no decision has been made:

- i. 24/01425/VCI. Land West off Ashby Road. Amendments to condition 5 of planning permission 22/00546/OUT (Erection of up to seven dwellings) to change boundary treatment to plot 6. **No decision has been made yet.**
- ii. 25/00224/FUL. Land off Century Drive. Erection of 9 dwellings and garaging with associated access, drainage and green infrastructure. **No decision has been made yet.**
- iii. 25/00780/FUL. Manor Farm, Vicarage Lane. Demolition of existing agricultural building and the erection of 9 dwellings. **Please note this application has been updated. Notification received 09.01.26. No decision has been made.**
- iv. 26/00505/VS106. Land South of Normanton Road. Variation to S106 obligations attached to application 13/01002/OUTM in order to amend the mortgagee exclusion clauses. **No decision has been made yet.**
- v. 26/00495/FUL. 16 Ashby Road. Erection of single storey rear extension. **No decision has been made yet.**
- vi. 26/00683/FUL. 28 Normanton Road. Erection of [EM1.1] 2no. two storey front extensions, front porch extension, two storey and single storey rear extensions, external alterations including fenestration alterations and rendering of all elevations. **No decision has been made yet.**
- vii. 26/00756/FUL. Land Adjacent To 30 Ashby Road. The erection of a self-build dwellinghouse with associated access and package treatment plant. **No decision has been made yet.**
- viii. 26/00759/TCA. 15 Bridge Street. Fell 1no. Silver Birch tree (Unprotected tree in a Conservation Area). **No decision has been made yet.**

c.To note any planning decisions made:

- i. 26/00647/FUL. 16 High Street. Erection of a two-storey rear extension including external alterations and a single-storey side extension (carport). **Permitted.**

A Planning Application Appeal for 26/00543/PIP has been received since the agenda was circulated and requires a response before the next meeting. The Parish Council are not in receipt of any additional evidence since the submission of their objection to this application. Therefore, there is no requirement to submit anything further. This application falls outside the limits of development. Could the Parish Council support NWLDC to submit an objection.

Resolved: Clerk to find out if the PC could support this financially.

Resolved: Write to Chris Elston to find out what NWLDC's intentions are and where they stand if the PC does want to support them financially.

149/26 Situation Updates:

a. Flooding

A Flood Management Strategy has been drawn up and should now be included with all documentation pertaining to village flooding.

The grant application that was previously started by Bryan Smith and needs to be completed.

b. Traffic Calming

Traffic consultants are due to meet with the Traffic Calming Group in the village tomorrow and look for potential sites for traffic calming measures. Following this, a feasibility study will be put together and submitted to LCC Highways. The Traffic Calming Group will then know what funds are required. It will be phased project, and the public will be consulted.

c. Community Safety and Neighbourhood Watch

Due to currently have reduced numbers of Councillors, the Parish Council don't currently have the time for this. This can be reviewed when additional councillors are on board.

Resolved: Include on the September agenda.

150/26 Clerk Resignation

A motion was made for this to be discussed under the confidential section at the end of the meeting.

Resolved: All agreed to this motion.

151/26 Expenses Policy

The current policy is aimed at larger companies and needs to be reviewed. There needs to be a delegation of authority if the Chair isn't available to agree spending. There is no consideration for Councillor expenses.

Resolved: Cllr Fleetham to review. Add to the agenda for the September meeting.

152/26 Segregation of Charity and Parish Council Activities

Cllr Fleetham has drawn up two documents with a Memo of Understanding between the Charities and Parish Council, which includes segregation of duties etc. A Breedon & Kiddier document includes a partnership agreement which includes H&S, insurance events etc. The document states who is responsible for what. A quick reference guide is available.

The insurance for the Parish Council and Breedon & Kiddier should be kept on one premium but needs to be recharged to the charity.

The paddock hasn't been covered as there has been no issues and always been kept separate.

Resolved: Cllr Miles to review and confirm accuracy.

Clerk/RFO: Mrs Victoria Webster

Tel: 07345 982530 | e-mail: clerk@packingtonparish.gov.uk | www.packingtonpc.gov.uk

Chair Initials: _____

153/26 Recording of Parish Council Meetings

A policy has been drawn up for approval which covers all elements, but it needs adjusting and strengthening. Councillors also need to agree how and where the recordings will be stored.

Resolved: Clerk to find out what hardware should be used.

154/26 The Arts Council England Creative People and Places Bid

NWLDC has been awarded £750k a year for the next 3 years. The Parish Council could consult villagers with interest in art etc. for what the community could use some of these funds for.

Resolved: Councillors to contact local villagers who may have an idea how to use this.

155/26 Parish Council Website

Due to currently have reduced numbers of Councillors, the Parish Council don't currently have the time for this. This can be reviewed when additional councillors are on board.

Resolved: Include on the September agenda.

156/26 Defibrillator

The checking of the village defibrillator needs to be taken over due to a recent Councillor resignation.

Resolved: Villager Anthony Cash volunteered to do this.

157/26 To note correspondence received

a. NWLDC Local Plan

This is a reminder that the Local Plan is currently out for consultation.

b. Local Council Reorganisation

Central government made the decision to on the future structure of local government in Leicester, Leicestershire and Rutland.

The Government has confirmed that, from April 2028, two new unitary councils will replace the 10 existing councils across Leicester, Leicestershire and Rutland.

Those councils will be:

A unitary council covering Leicester, Oadby and Wigston and parts of Blaby, Charnwood, and Harborough.

A unitary council for the remaining area of Leicestershire and Rutland.

158/26 Clerks Report

There were no questions or comments.

159/26 Members's Exchange

It was confirmed that a Councillor co-option needs to be a minuted agenda item on either a Parish Council meeting or an extraordinary meeting must be called.

One individual parishioner prepared a submission for all Councillors that was distributed. Another parishioner offered their reasons for wanting to put themselves forward for the role of Councillor during the made body of the Parish Council meeting.

Packington Parish Council



160/26 To consider the following resolution:

That, in view of the confidential nature of the following agenda items, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

161/26 Discuss Confidential Item

162/26 Date of Next Meeting

Tuesday 1st September 2026 at Packington Memorial Hall, starting at 7pm.

Meeting closed: 8.38pm

Action	Who To Be Completed By	Date To Be Completed By
Clerk to find out if the PC could support NWLDC financially with a planning application appeal	VW	ASAP
Write to Chris Elston to find out what NWLDC's intentions are with regards to the planning application appeal and where they stand if the PC does want to support them financially.	VW	ASAP
Expenses Policy to be reviewed.	PF	Next meeting.
Review the Segregation of Charity and Parish Council Activities documents.	CM	Next meeting.
Clerk to find out what hardware can be used to record Parish Council meetings.	VW	Next meeting.
Councillors to ask members of the public how the village could utilise some of The Arts Council England Creative People and Places Bid.	Councillors	Ongoing.

Chair Signature: _____

Chair Name: _____

Date: _____