Packington Parish Council

LOCAL COUNCIL AWARD SCHEME FOUNDATION

To All Members of Packington Parish Council: Cllrs Chris Miles, Robert Martin, Paul Fleetham, Helen Fleetham and Antony Cash.

Councillors are hereby summoned to attend a **Meeting of Packington Parish Council** to take place on **Tuesday 1st December 2026 at 7.00pm at Packington Memorial Hall.**

This meeting can be recorded and photographs taken; this is allowed to ensure openness and fairness. The Parish Council would appreciate knowing if anyone attending wishes to record or photograph.

AGENDA

223/26 Election of Chairman
To elect a Chairman of Packington Parish Council following the resignation of Cllr Keith Goodwin on 29th October 2026.

Council to receive nominations and elect a Chairman to serve for the remainder of the current municipal year.

The newly elected Chairman to sign the Declaration of Acceptance of Office.

224/26 Apologies for Absence
To receive apologies for absence and resolve whether to accept them.

225/26 Declarations of Interest
Councillors to declare any personal interests and, where applicable, prejudicial interests in respect of items on the agenda.

226/26 Casual Vacancy – Co-option of Parish Councillor
To note that the statutory period for requesting an election to fill the casual vacancy arising from the resignation of Cllr Keith Goodwin has expired and that no election has been requested, as confirmed by the Electoral Services Officer.

In accordance with Rule 5(5) of the Local Elections (Parishes and Communities) (England and Wales) Rules 2006, the Council is required to fill the vacancy by co-option.
Council to:

a) Agree the arrangements and timescale for inviting applications from eligible candidates.
b) Approve the publication of a Notice of Co-option.
c) Agree the process for considering applications, interviewing candidates if appropriate and voting to appoint a new Councillor.
d) Agree a timescale for completing the co-option process.

227/26 Approval of Previous Minutes
To approve and sign the minutes of the Full Council Meeting held on Tuesday 3rd November 2026.

228/26 Matters Arising and Review of Outstanding Actions
a) To review the outstanding actions arising from the Full Council Meeting held on 3rd November 2026 and previous meetings **(Appendix A)**
b) To receive updates on outstanding actions, identify completed matters and agree any further action or revised timescales where necessary.

Clerk/RFO: Mrs Vanessa Riach CiLCA
E-mail: clerk@packingtonparish.gov.uk / Tel: 07500704597 / www.packingtonparish.gov.uk

229/26 Chairman's Report
The Chairman to report any decisions that were required to be made outside a Parish Council meeting.

230/26 Questions from Members of the Public
15 minutes, with a maximum of three minutes per person.
Members of the public are invited to raise matters relating to the Parish Council's business. Please note that questions raised may be investigated and answered at a later date. Where a Council decision is required, the matter will need to be included on a future agenda.

231/26 County and District Councillors' Reports
To receive reports from County and District Councillors and consider any matters arising relevant to Packington.

232/26 Flood Resilience and Community Response Plan
To receive an update on the development of Packington's Community Response Plan following the November meeting with Leicestershire County Council and resilience representatives.
Matters to include:
a) Progress on developing the Community Response Plan and its specific flooding annex.
b) Liaison with the resilience representatives and assistance available.
c) Proposed community flood awareness and equipment demonstration session.
d) Flood resilience equipment requirements and associated expenditure, including the available grant funding.
e) Proposed storage arrangements for flood resilience equipment, including the possibility of a storage cabin at the recreation ground.
f) Distribution and management of FloodSax and other emergency equipment.
Council to consider and agree any necessary actions and expenditure.

233/26 Ashby 20 Road Race – 14th March 2027
To receive an update from Cllr Antony Cash following liaison with the Ashby 20 organisers.
Matters to include:
a) Identification of a local contact for race day.
b) Potential use of Packington Memorial Hall and other suitable community facilities in an emergency.
c) Arrangements for advance communication with residents.
d) Litter management and post-event clearance.
Council to agree any further actions required.

234/26 Neighbourhood Watch – Village Survey
Cllr Helen Fleetham to present an update on the Neighbourhood Watch survey distributed to households in October 2026.
To include:
a) Response rate and results to date.
b) Further engagement with residents.
c) Analysis of residents' views and preferred communication methods.
d) Proposed next steps for Neighbourhood Watch in Packington.
Council to consider the findings and agree any further action.

235/26 Financial Matters
a) Payments and Income
To approve the payments for December, sign the Schedule of Payments and note income received.

b) Bank Reconciliations
To review, approve and sign the bank reconciliations alongside the relevant bank statements.
c) Other Financial Matters
To consider any other financial matters requiring Council approval.
d) Draft Budget and Precept 2027/2028
To consider the draft budget and proposed precept for the financial year 2027/2028.
(Appendix B)
Matters to include:

- Anticipated income and expenditure.
- Existing commitments and ongoing operating costs.
- Reserves and earmarked funds.
- Planned projects and community priorities.
- Forecast expenditure relating to flood resilience and traffic calming.
- Proposed precept requirement and implications for Council Tax.

Council to consider the draft budget and agree any amendments or further work required before formal approval at a subsequent meeting.

236/26 Planning
a) New Planning Applications and Consultations
To consider new planning applications and consultations received by North West Leicestershire District Council (NWLDC).

i. 26/01463/TCA – 4 Normanton Road, Packington – Proposed works to one Oak tree within the Conservation Area, including reduction in height and side pruning.
Councillors to consider whether any comments should be submitted.

b) Previously Considered Applications – Outstanding Decisions
To receive updates on applications previously considered by the Parish Council and agree any further action where required.

i. 26/01162/OUT – 28 Ashby Road, Packington – Outline planning application for two single-storey dwellings, with all matters reserved except access and layout. ***Awaiting decision.***
ii. 26/01071/FUL – Land North of Mill Street, Packington, adjacent to Nos. 8 and 10 – Erection of one self-build dwelling and associated works. ***Awaiting decision.***
iii. 26/01090/PNH – 25 The Grange – Prior approval application for a single-storey rear extension. ***Awaiting decision.***
iv. 26/00756/FUL – Land adjacent to 30 Ashby Road, Packington – Erection of a self-build dwellinghouse with associated access and package treatment plant. ***No decision made.***
v. 24/01425/VCI – Land west of Ashby Road – Amendment to the boundary treatment for Plot 6. ***Awaiting decision.***
vi. 25/00224/FUL – Land off Century Drive – Erection of nine dwellings and garaging with associated access, drainage and green infrastructure. ***Awaiting decision.***
vii. 25/00780/FULM – Manor Farm, Vicarage Lane – Demolition of existing agricultural buildings and erection of nine dwellings. ***Awaiting decision.***
viii. 26/00505/VS106 – Land south of Normanton Road – Variation to Section 106 obligations attached to planning permission 13/01002/OUTM. ***Awaiting decision.***
ix. 26/00509/VS106 – Land south of Normanton Road – Variation to Section 106 obligations attached to planning permission 16/00082/REMM. ***Awaiting decision.***
x. 26/00912/DIS – Land at Drum and Monkey Lane – Discharge of planning conditions relating to external lighting, landscaping, ecology and biodiversity net gain. ***Awaiting decision.***

c) Planning Decisions
To note planning decisions received since the previous meeting.
i. 26/01365/NMA – Meadowbrook, 6 Heather Lane – Non-material amendment to an existing planning permission. **Decision: Approved**.
ii. 26/01055/FUL – Shippenstone, Mill Street – Retention of an electric vehicle charging point on an existing brick pillar. **Decision: Granted.**
iii. 26/00960/TCA – 53 Mill Street – Works to one Sycamore, two Ash trees and four Silver Birch trees. **Decision: Granted.**
iv. 26/01090/CLP – 25 The Grange – Certificate of Lawfulness for the proposed erection of a single-storey side extension. **Decision: Granted**
v. 26/00484/FUL – Meadowbrook, 6 Heather Lane – Retrospective change of use of land and conversion of an existing building to ancillary residential facilities. **Decision: Approved**

d) Planning Appeal
i. 26/00543/PIP – Land adjacent to 30 Ashby Road, Packington, LE65 1TD.
Permission in Principle for the erection of five self-build dwellings.
To receive an update on the appeal, including any correspondence from the Planning Inspectorate or NWLDC, and consider whether further Parish Council representations or attendance at a hearing may be required.

e) Cumulative Development and Planning Monitoring
To receive updates on significant development proposals affecting Packington and consider the cumulative impact on village infrastructure, highways, drainage, flooding, ecology and village character.

237/26 Assets of Community Value – The Bull and Lion
To consider the potential nomination of The Bull and Lion public house as an Asset of Community Value under the Localism Act 2011. **(Appendix C)**
Council to consider:
a) The community value of the public house and its importance to Packington.
b) The eligibility and supporting evidence required for a nomination.
c) Whether the Parish Council wishes to submit a nomination to North West Leicestershire District Council.
d) Arrangements for preparing and submitting the nomination.

238/26 Village Planters
Cllr Robert Martin to present the proposal concerning village planters.
Council to consider the proposed locations, design, purchase, installation, ongoing maintenance and associated costs.
To agree any actions and expenditure required.

239/26 Packington Communications Group
To receive the annual report from Packington Communications Group.
Council to consider:
a) The group's activities and achievements during the year.
b) The group's objectives and planned activities for the forthcoming year.
c) A formal request for financial support and the accompanying funding request letter.
d) The amount of funding requested and the appropriate arrangements for any Parish Council contribution.
Council to consider and agree whether to provide financial assistance and any conditions attached to such support.

240/26 Governance Improvement Action Plan

Cllr Paul Fleetham to present the consolidated Governance Improvement Action Plan prepared with the Clerk.
Council to consider the proposed plan and agree its adoption, subject to any amendments considered necessary.

241/26 Traffic Calming and Community Survey Updates

a) Traffic Calming
Cllr Paul Fleetham to provide an update on the proposed traffic calming scheme, including the revised phasing strategy and discussions with LCC Highways.
The Council to consider the proposals and agree the next steps and any further action required.

b) Packington Village Community Survey
Cllr Antony Cash to provide an update on obtaining the 2002 Packington community survey report and present any findings or proposals for a new village-wide survey.
Council to consider the next steps and agree any further action.

242/26 Correspondence and Community Matters

a) Community Orchard – Severn Trent Water
To receive an update on correspondence with Severn Trent Water regarding reinstatement of the Community Orchard following pipeline works.
To consider arrangements for replacement planting, tree maturity, aftercare and a possible site meeting with Severn Trent Water and the National Forest.

b) Churchyard Maintenance
To receive an update on arrangements with Packington Parochial Church regarding the Parish Council's agreed annual contribution towards maintenance of the old churchyard.

c) Packington Communications Annual Report (Appendix D)
To receive the letter and annual report from Packington Communications Group and consider next steps and any further actions or decisions.

243/26 Clerk's Report
The Clerk to provide updates on ongoing matters, including:

a) Recreation Ground and Play Equipment: Findings from the playground inspection representative's visit, identified safety concerns, remedial works and any quotations required.
b) Trees and Hedgerows: Responses from NWLDC and Leicestershire County Council regarding tree ownership, management, Tree Preservation Orders and available mapping.
c) Parish Council Website: Progress with website training and any outstanding amendments.
d) Banking Arrangements: Progress with HSBC verification, access to the Earl of Huntingdon Charity and Breedon and Kiddier Charity accounts, and outstanding bank statements.
e) Road Sweeping: Response from the relevant authority regarding seasonal road sweeping and clearance of leaves and debris.
f) Mill Street Road Condition: Update on the report submitted to Leicestershire County Council Highways regarding road surface defects.
Council to note the updates and agree any further actions where necessary.

244/26 Members' Exchange

Members may raise matters for information purposes only.
No decisions can be made under this item. Matters requiring a Council decision must be included on a future agenda.

245/26 Date of Next Meeting
To confirm the date, time and venue of the next Full Council meeting.
Tuesday 5th January 2027 at 7.00pm at Packington Memorial Hall.

There being no further business, the Chairman will close the meeting.

Vanessa Riach CiLCA
Clerk and RFO

25th November 2026

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